



# The 36<sup>th</sup> Annual Bellefonte Arts & Crafts Fair

P.O. Box 472  
Bellefonte, PA 16823

Friday, August 2, 2019  
10:00 a.m. – 8:00 p.m.

Saturday, August 3, 2019  
10:00 a.m. – 5:00 p.m.

## 2019 Artist and Craftsperson Application

### Artist & Craftsperson Information (please print legibly)

Artist Name				Business Name			
Preferred Name on Fair Name Badge(s)				Mailing Address			
Cell Phone Number				Business Phone			
E-Mail				Website URL			
Number of 10 x 10 Booths Needed		Amount Paid with Application		PA Sales Tax Number (required)			
License Plate State/Number of Vehicle Utilizing Fair Parking		Make & Model of Vehicle		Will you be towing a cargo trailer?		Handicap Parking Placard Number (if applicable)	
Describe any special needs and/or requirements							

### Art/Craft Information

#### Art Category (please check the box to the left of the category as to how you wish to be listed in the brochure)

<input type="checkbox"/>	Ceramics	<input type="checkbox"/>	Jewelry	<input type="checkbox"/>	Pottery/Clay
<input type="checkbox"/>	Fiber/Textile/Leather	<input type="checkbox"/>	Metal	<input type="checkbox"/>	Soap
<input type="checkbox"/>	Food	<input type="checkbox"/>	Painting	<input type="checkbox"/>	Wood
<input type="checkbox"/>	Glass	<input type="checkbox"/>	Photography	<input type="checkbox"/>	General/Other

#### Written description of your work (attach additional page if more space is required)

Please provide a detailed description of how your art/craft is produced, from start to finish.

Please email photos with four representations of the work you plan to display for sale and one of your booth set up in a jpeg file for the Jury Committee at [fair@bellefontefair.org](mailto:fair@bellefontefair.org).

Application must be completed, signed and dated. Return by mail and include your check payable to Bellefonte Arts & Crafts Fair. Please keep the second page for your reference.

#### Exhibitor Agreement

The exhibitor (artist/craftsperson) agrees that the Bellefonte Arts and Crafts Fair Committee is not responsible for any loss or damage or destruction of property of the exhibitor. All claims for any loss, damage, destruction, or injury are expressly waived by the exhibitor. The Bellefonte Arts and Crafts Committee will provide security service from 8:00 p.m. on August 2, 2019 until 7:00 a.m. on August 3, 2019. However, the furnishing of such service is in no case to be interpreted by the exhibitors as a guarantee against loss, theft or damage of any kind. Exhibitor fees are nonrefundable.

#### General Release

The undersigned has read, understands and agrees to abide by all rules and regulations as well as the Exhibitor's Agreement above as set forth herein, and also agrees to forever discharge the Bellefonte Arts and Crafts Fair Committee from any and all manner of actions, suits, damage claims, whatever arising from any loss or damage to property.

Applicant's Signature		Date	
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**36<sup>th</sup> Annual Bellefonte Arts & Crafts Fair**  
**Rules & Regulations**  
**Information Sheet**

Artist/Craftsperson Requirements

- The Bellefonte Arts & Crafts Fair takes place on Allegheny & High Streets in downtown Bellefonte.
- The Bellefonte Arts & Crafts Fair is a **JURIED** fair.
  - All items must be handmade and original products of the applicant.
  - You cannot have any manufactured, buy & sell items, kits, or pre-cut components.
  - Only items produced by the artist and approved by the Jury Committee may be sold at the Fair. Violation of this requirement may result in a request for the artist to remove unapproved items or to leave the Fair.
- Applicant must be present both days of the Fair, rain or shine.
- Previous acceptance to the Bellefonte Arts & Crafts Fair is not a guarantee of acceptance for the 2019 Fair.
- Set up time: Thursday evening, August 1<sup>st</sup> is strongly encouraged. Booths must be set up and ready to go by 10 a.m. on Friday, August 2, 2019.
- The Fair ends at 5 p.m. on Saturday. No early tear downs and vendors/exhibitors leaving early will NOT be permitted to participate at the 2020 Fair. If you have an emergency and must leave, we ask that you notify us at the information booth.
- Spaces will be assigned and are limited to a 10' x 10' area for a single space; 10' x 20' for a double space. Exhibitors must bring their own canopy, tables, and/or chairs. Canopy weights are strongly advised.
- PA Sales Tax Licenses are required to be displayed when exhibiting.
- NO electricity will be provided, and we do NOT allow generators. (special circumstances require committee approval)
- Musical entertainment will be provided throughout the day therefore we ask that no music be played in your booth area unless using headphones.

Application & Fees

- Application due date is **April 30, 2019**. Only completed applications will be considered by the Jury Committee.
- Applications received after the April 30<sup>th</sup> deadline may be accepted if space permits and you are approved, however due to printing deadlines, inclusion in our brochure publication is not guaranteed.
- All applicants must send four representations of the artist's work and one of booth set up in a jpeg file sent via email for jurying. Photos may also be used for promotional purposes. Faded or blurry images will not be accepted. Include your last name as part of the file name so they can be matched to your application.
- Checks for Registration Fee made out to **Bellefonte Arts and Crafts Fair** (no credit cards)
  - \$140 "early bird special" received prior to March 31, 2019 per single space
  - \$150 regular registration fee received prior to April 30, 2019 per single space
  - A fee of \$35.00 will be applied to all checks returned for insufficient funds.
- Application fees are deposited upon receipt and are **non-refundable** unless the artist is not accepted into the Fair.
- Application fee reserves a 10' x 10' exhibition space (does not include canopy, tables and/or chairs).
- Notification of artist acceptance or rejection into the Fair will occur via email. **Bellefonte Arts & Crafts Fair is not responsible for lost or misdirected email.** Exhibition and display rules for the Bellefonte Arts & Crafts Fair will be included with an applicant's acceptance letter.

Prizes

- **Best in Show, Best Returning Artist, Best New Artist, and Committee's Choice** - The booth fee for the 2020 Bellefonte Arts & Crafts Fair will be waived for the winner of these awards.

**Return completed application and fee to:**

Bellefonte Arts and Crafts Fair  
P.O. Box 472  
Bellefonte, PA 16823

**For more information:**

Website: [www.bellefontefair.org](http://www.bellefontefair.org)  
Email: [fair@bellefontefair.org](mailto:fair@bellefontefair.org)  
Facebook: [Bellefonte Arts & Crafts Fair – Historic Bellefonte Inc](#)  
Phone: 814-353-1115 (voicemail only)